

Checklist for Dossier Submission

Instructions: Complete the form, save changes, and substitute your name for "AuthorName" in the file name. Upload to Scholastica as an additional file when the manuscript is submitted.

Date of submission

Title of no more than 45 characters and spaces

Subtitle of no more than 90 characters and spaces

Contact information (use Notes for additional co-authors)

Corresponding author

Name as it should appear in print

Academic title

Email address(es)

Personal phone number

Shipping address

Co-author

Name as it should appear in print

Academic title

Email address(es)

Personal phone number

Shipping address

Illustrations

Each figure (photos and charts or line art) or table must be submitted as a separate JPEG or TIF file

Number of photos/line art

Number of chart

Number of tables

Manuscript length

Each full-page figure or table = 450 words, each half-page figure or table = 225 words

Word count for all text

Word count for illustrations

Biographical statement (use Notes for co-authors)

Limit to 85 words; include academic title, affiliation, research interests and/or publications

Corresponding author

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Affirmations

Manuscript preparation

- ☐ I acknowledge that CSRC Press may return the manuscript without review if the length requirement is not met, or if endnotes, citations, and references do not follow the author-date citation system.

Accessibility requirement for illustrations

- ☐ If my essay contains illustrations, I confirm that each caption includes [alternative text](#).

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Notes

Additional contact information and bio statements and/or information for Aztlán staff